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**DC Volunteer Lawyers Project**

**AUCTION DONOR FORM**

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| Thank you very much for contributing to our annual benefit, **Voices Against Violence**, to be held on **May 17, 2017**. DCVLP, with over 1,000 registered volunteer attorneys, provides pro bono legal assistance to domestic violence victims and at-risk children in Washington, DC. DCVLP is a 501(c)(3) charitable organization and donations are tax-deductible to the fullest extent allowed by law. Our federal tax number is 26-1089584. **Please fill in *all* information on this for accurately as possible so that we may properly represent, promote and acknowledge your donation.** | |
| **DONOR INFORMATION** | |
| **Donor or Company Name (as it should appear in event materials and other publications):** | |
| **Donor Contact (not listed in event materials):** | |
| **Donor Address:** | |
| **Donor Phone:** | **Donor Fax:** |
| **Donor Email:** | **Donor Website:** |
| **DONATED ITEM INFORMATION** | |
| **Item Name (as it should appear in event materials and other publications):** | |
| **Item Value (Fair Market Value or “priceless”):** | **Expiration Date of Donation (if applicable):** |
| **Detailed Item Description (please include all applicable information describing donation, i.e. quantity, size, color, and selling points. Continue on additional page if necessary):** | |
| **Restrictions:** | |
| **Item Delivery Information (check all that apply):**  **This is a tangible item (to be displayed at the event)**  **Donor will deliver item to: DC VOLUNTEER LAWYERS PROJECT**  **DCVLP will arrange to pick up item** | **This is an intangible item (a product or service to be redeemed after the event)**  **Donor will send certificate by May 7, 2017.**  **DCVLP will create a certificate based on information and terms recorded on this form** |
| **Signed and agreed to by:** | |
| **FOR AUCTION DISPLAY/RECOGNITION** | **PLEASE RETURN FORM BY APRIL 10, 2016** |
| **Please send a minimum of two brochures or similar table-top-appropriate collateral material, if applicable, for display at the event. Unless requested, these items will not be returned.**  **Please send up to three images (logo included) related to your donated item:**   * **Pre-cropped to 200 pixels X 200 pixels** * **JPEG format required**   **Image(s) can be emailed to** [**kcarden@dcvlp.org**](mailto:kcarden@dcvlp.org) | **DC VOLUNTEER LAWYERS PROJECT**  **5335 Wisconsin Ave, NW, Suite 440**  **Washington, DC 20015**  **Main: 202-885-5542 Fax: 202-885-5529**  **Questions: Please call or email Katie Carden: 202-885-5542 or** [**kcarden@dcvlp.org**](mailto:rphilips@dcvlp.org) |
| **FOR OFFICE USE ONLY** | |
| Item/Cert. Received Brochures/Display Received Logo | Item #: Category: |