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**DC Volunteer Lawyers Project**

**AUCTION DONOR FORM**

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| Thank you very much for contributing to our annual benefit, **Voices Against Violence**, to be held on **May 17, 2017**. DCVLP, with over 1,000 registered volunteer attorneys, provides pro bono legal assistance to domestic violence victims and at-risk children in Washington, DC. DCVLP is a 501(c)(3) charitable organization and donations are tax-deductible to the fullest extent allowed by law. Our federal tax number is 26-1089584. **Please fill in *all* information on this for accurately as possible so that we may properly represent, promote and acknowledge your donation.** |
| **DONOR INFORMATION** |
| **Donor or Company Name (as it should appear in event materials and other publications):** |
| **Donor Contact (not listed in event materials):** |
| **Donor Address:** |
| **Donor Phone:** | **Donor Fax:** |
| **Donor Email:** | **Donor Website:** |
| **DONATED ITEM INFORMATION** |
| **Item Name (as it should appear in event materials and other publications):** |
| **Item Value (Fair Market Value or “priceless”):** | **Expiration Date of Donation (if applicable):** |
| **Detailed Item Description (please include all applicable information describing donation, i.e. quantity, size, color, and selling points. Continue on additional page if necessary):** |
| **Restrictions:** |
| **Item Delivery Information (check all that apply):**[ ] **This is a tangible item (to be displayed at the event)**[ ] **Donor will deliver item to: DC VOLUNTEER LAWYERS PROJECT**[ ] **DCVLP will arrange to pick up item** | [ ] **This is an intangible item (a product or service to be redeemed after the event)**[ ] **Donor will send certificate by May 7, 2017.** [ ] **DCVLP will create a certificate based on information and terms recorded on this form** |
| **Signed and agreed to by:**  |
| **FOR AUCTION DISPLAY/RECOGNITION** | **PLEASE RETURN FORM BY APRIL 10, 2016** |
| **Please send a minimum of two brochures or similar table-top-appropriate collateral material, if applicable, for display at the event. Unless requested, these items will not be returned.****Please send up to three images (logo included) related to your donated item:*** **Pre-cropped to 200 pixels X 200 pixels**
* **JPEG format required**

**Image(s) can be emailed to** **kcarden@dcvlp.org** | **DC VOLUNTEER LAWYERS PROJECT****5335 Wisconsin Ave, NW, Suite 440****Washington, DC 20015****Main: 202-885-5542 Fax: 202-885-5529****Questions: Please call or email Katie Carden: 202-885-5542 or** **kcarden@dcvlp.org** |
| **FOR OFFICE USE ONLY** |
| [ ] Item/Cert. Received [ ] Brochures/Display Received [ ] Logo | Item #: Category: |